

WELCOME



... a place where
every child matters.

Ponce de Leon Middle School

An International Baccalaureate Middle Years Programme World School. Winner of Magnet Schools of America 2012 “Magnet School of Distinction”. Awarded with an A+ Rating Five Years in a Row by The Florida Department of Education.



A+

Again

Leadership Team

Ms. Chang, Principal

Ms. Sierra-Funcia, AP Grade 8

Mr. Lacayo, AP Grade 6

Ms. Masters, Dean Grade 7

Ms. Ramos, Lead Teacher IB Students

Student Services

Ms. S. Alvarez, Counselor

Ms. Ercilla, SPED Students

Ms. Ramos, IB Students

Team Leaders

Ms. Gelin, Grade 6

Ms. Verma, Grade 7

Ms. Milford, Grade 8

Standard Rules and Expectations

- Come to school/class daily, be on time and be prepared to learn with appropriate materials.
- Be respectful to all individuals and any property. Keep your hands and feet to yourself. Do **NOT** touch any person. This includes horse playing and foolish behavior.
- Refrain from using inflammatory or inappropriate language (insults or cursing).
- Keep cell phones and iPods in book bags or pockets at all times. Any use of cellular phones during school hours is prohibited. **The school is NOT responsible for the loss or theft of any electronic device.**

- Do not bring inappropriate items to school, this includes but is not limited to skateboards, headphones, etc...
- Comply with all reasonable requests from school personnel respectfully and immediately.
- Abide by the rules and regulations set forth by school personnel, individual classroom teachers, administration, security, cafeteria personnel and bus operators.
- Change classes in an orderly, respectful and appropriate manner.
- Pick-up after yourself in the cafeteria, delay will prevent you from going to spill-out.
- **DO NOT BULLY ANY STUDENT(s) verbally or physically** as defined by the School Board Rule and the Student Code of Conduct.

- Progressive Discipline
- Detention with teacher is minimal consequence.
- Progresses to Assistant Principal.

School Uniforms

- We are a mandatory uniform school.
- Must wear uniform at all school sponsored events.

Approved Shirt Colors

- Navy or White with Logo
- Shirts must have collar (polo-style).
- Extremely tight shirts are not permissible.



Approved Colors for Pants/Bermuda Shorts

- Navy or Khaki
- Short shorts or extra large pants are not permitted.



ATTENDANCE

YOU CANNOT LEARN
IF YOU ARE NOT
HERE!

Procedures for reporting absences:

- Must bring a written note for every absence within 3 days return to school.
- All absences will be reported as unexcused until appropriate documentation is submitted to the attendance clerk.
- Absences for 5 or more consecutive days require a health provider's note.
- If absence is due to a medical appointment, written statement with time and date of appointment is required from the health care provider.

Attendance Consequences

- Grades and credits will be withheld for excessive unexcused absences, that is, five (5) or more absences in a semester course and/or ten (10) absences in an annual course, pending action taken by each school's respective *Attendance Review Committee*.
- Excessive absences can be a cause for course failure.
- Excessive absences will prevent you from participating in extra-curricular activities, team events, field trips, and/or sports.

STUDENT/TEAM
ACTIVITIES,
FIELD TRIPS, and
SPORTS

- Academic performance is of primary importance. **NO** “D” or “F” academics or behavior.
- Minimum of a “2” in effort.
- **NO suspensions** (indoor or outdoor)
- Good Attendance – No more than 2 unexcused absences per nine weeks.
- Must comply with code of student conduct.

- No Monies due to the school.
- Students listen for announcements for information on how to participate throughout year.
- School insurance is strongly recommended for sports.
- An Appeal Process will be available for team activities.

Activities, Clubs and Sports 2012-2013

- **5000 Role Models**
- **Band**
- **Bible Club**
- **Chess Team**
- **DFYIT**
- **Discovery/Archives**
- **FCCLA**
- **Future Educators of America**
- **Gardening Club**
- **Geography Team**
- **Italian Club**
- **Leonettes**
- **Model UN**
- **National Junior Honor Society**
- **Spanish Club**
- **Spelling Bee Team**
- **Student Council**
- **Thespian Club**
- **Yearbook**
- **Girls Volleyball**
- **Boys Soccer**
- **Girls Soccer**
- **Coed Golf**
- **Girls Basketball**
- **Girls Cross Country**
- **Coed Tennis**
- **Coed Bowling**
- **Boys Basketball**
- **Boys Cross Country**

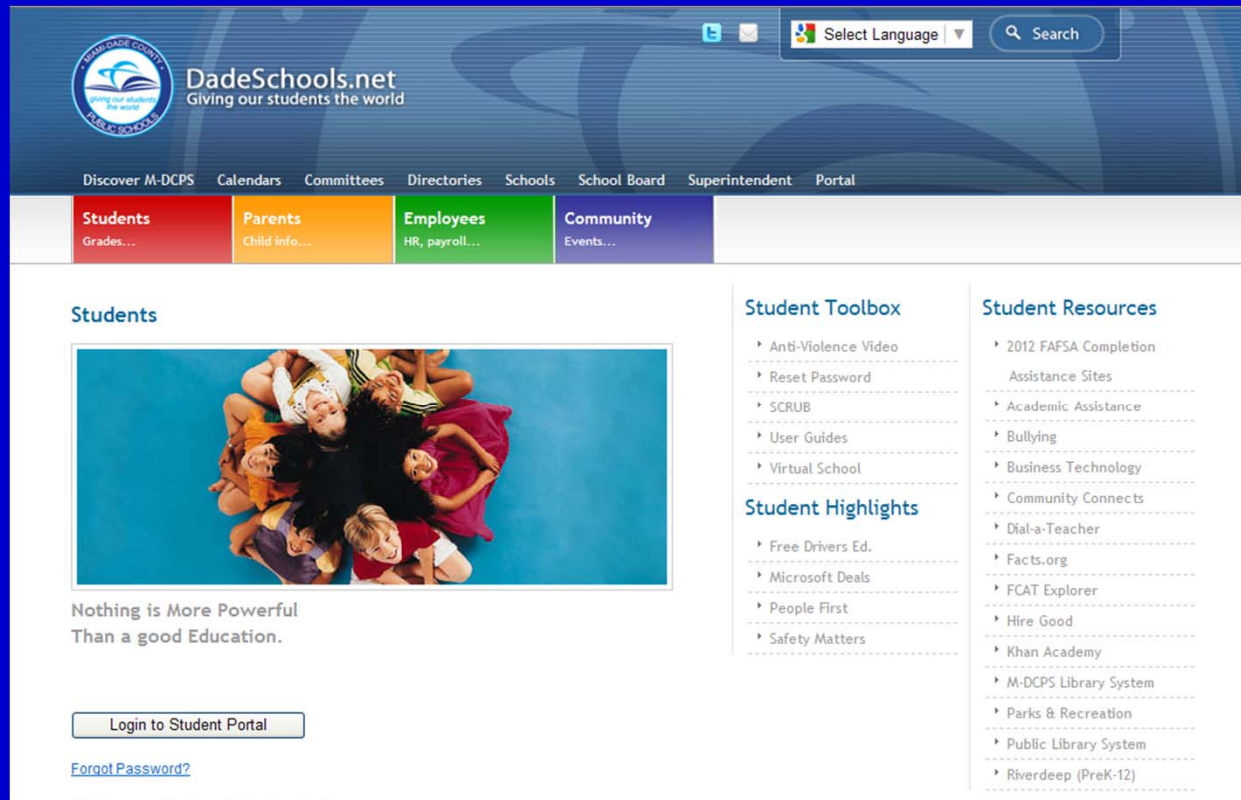
Making the best of Middle School

Helpful Hints to use Daily:

1. Leave your book bag and uniform ready the night before.
2. Keep all important events (school and family life) in your agenda.
3. Do your homework the evening that is first assigned. Waiting creates stress for you and your family.
4. Have phone numbers from at least one student in every class. This will be helpful when you are absent or need help with a homework assignment.
5. Smile, say please and thank you to your classmates and school staff. Everyone is nicer when you have a positive attitude.

6. Join at least 1 extra school activity.
7. You have professional and friendly teachers, ask your teacher for extra help if you did not understand an assignment.
8. You are a strong, smart student, try getting help for school issues yourself, speak to a Ponce staff that can assist. Do NOT take matters into your own hands.
9. Be helpful to other students and your teachers, they are also stressed.
10. Be proud, you are lucky to attend the BEST middle school in our county.

STUDENT PORTAL



Students
Grades...

Parents
Child info...

Employees
HR, payroll...

Community
Events...

Students

Nothing is More Powerful
Than a good Education.

[Login to Student Portal](#)

[Forgot Password?](#)

Student Toolbox

- ▶ Anti-Violence Video
- ▶ Reset Password
- ▶ SCRUB
- ▶ User Guides
- ▶ Virtual School

Student Highlights

- ▶ Free Drivers Ed.
- ▶ Microsoft Deals
- ▶ People First
- ▶ Safety Matters

Student Resources

- ▶ 2012 FAFSA Completion Assistance Sites
- ▶ Academic Assistance
- ▶ Bullying
- ▶ Business Technology
- ▶ Community Connects
- ▶ Dial-a-Teacher
- ▶ Facts.org
- ▶ FCAT Explorer
- ▶ Hire Good
- ▶ Khan Academy
- ▶ M-DCPS Library System
- ▶ Parks & Recreation
- ▶ Public Library System
- ▶ Riverdeep (PreK-12)

What you need to know before logging in...

- User name type: student ID
- Your initial password is your two digit birth month, four digit birth year and the letters pw. (Example: February 2001... 022001pw)
- It takes 24 hours after you are registered with the Student Portal to be able to change your initial password in the Password Management/P-Synch system.

Student Planners

- Planners will be given to students by the school.
- Encouraged to use planners daily in every class.
- Increase communication.

Honor Roll

- Principal's Honor Roll – Straight A 1 A
- Superior Honor Roll – 3.6 GPA or higher
Academics and Conduct
- Regular Honor Roll – 3.0 GPA or higher
Academics and Conduct
- NO “C’s” or less academics and conduct
- NO “3” in effort